

## STATEMENT OF INTENT

The University of West London accepts its legal duties and responsibilities with regard to the health, safety and welfare of its premises, activities, staff, students, visitors and others.

In meeting the complexities of operating from a range of locations and premises, the University maintains a common health and safety management system (as defined by the HSE – HSG65). It believes this system provides the most consistent and effective method of managing activities in pursuing continuous health and safety improvements at each of its sites.

Staff, students and visitors are required to adhere to this comprehensive framework, which provides a healthy safe environment and helps to ensure that visitors and staff can become “safe persons” and students can become “safe learners”.

Management are committed to implementing the health and safety management system and the high standards therein, by ensuring:

- assessment of risk, implementation of control measures and maintenance, recording significant findings and providing safe systems in controlling associated risk;
- appropriate procedures in the event of fire and other emergencies including injuries and dangerous occurrences, for their effective recording and reporting to the relevant authorities and to the University community and that these procedures are regularly reviewed and maintained;
- where articles and substances are used, handled, stored and transported, they are subject to safe systems of work preventing risks to health or safety;
- adequate resources are provided to maintain a safe working environment with regard to facilities and welfare arrangements; This working environment will be free of intimidation, harassment, violence, or undue stress, wherever possible;
- a systematic assessment of needs in providing and maintaining information, instruction, training, and supervision in the pursuance of hazard awareness and risk control. This should allow staff and students to understand their personal responsibilities for their own safety and that of others, and in co-operating with the University in complying with statutory obligations;
- procedures for consultation with employees and their Trade Union Safety Representatives on matters of health and safety. These procedures include the appointment of specialist officers to provide independent health and safety advice to all within the University, and who have the responsibility and authority for enforcement;
- those responsible for managing, supervising or purchasing plant, equipment and personal protective equipment, assess the risks, maintain, repair, and ensure that such equipment is safe for use and fit for purpose;
- that activities involving events, field trips and placements are assessed and are safe to undertake;
- health and safety performance is monitored, regular reports are provided to the University health, safety and welfare committee, through departmental meetings and to publicise health and safety performance annually;

- arrangements for the implementation of the Policy in their areas of responsibility, that it is available to all, especially those with a legitimate requirement to have their own copy, that it is publicised and reviewed at least bi-annually.

This statement consolidates and replaces earlier statements and will be embodied in the Health, Safety and Welfare policies and practices of the Institution.



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**Vice Chancellor**

on 2 February 2011



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**University Secretary**

(Director responsible for Health and Safety)  
and  
Chair of the Central Health and Safety Committee

on 2 February 2011