

### **Who can I contact for advice and support?**

Disability Support provides a free, professional and confidential service to all students and applicants. Below are examples, speak to an adviser if you think you may need support.

The team works with students who experience:

- Specific Learning Difficulties (such as dyslexia, dyspraxia, ADHD)
- Mental Health Difficulties (such as depression, bi-polar disorder)
- Long term medical conditions (such as HIV, cancer, multiple sclerosis)
- Unseen disabilities (such as diabetes, asthma, epilepsy)
- Sensory impairments (such as visual impairment, hearing impairment)
- Mobility or physical impairments (such as paralysis, arthritis)

### **What support is available?**

#### **One-to-one advice:**

You can see an adviser to discuss your circumstances, the type of support or reasonable adjustments you may require and ask any questions you may have regarding available support or additional funding available for students with disabilities.

#### **An Individual Support Plan (ISP):**

All students who have registered with Disability Support and provided evidence of their disability, long term medical condition or specific learning difficulty will be provided with an ISP. An ISP is a document which summarises your support requirements.

Your ISP will be written by your disability adviser, in consultation with you, any relevant supporting documents and where appropriate, with relevant University of West London staff or professionals.

#### **Liaising with University of West London staff and/or relevant professionals:**

Disability Support can help organise and implement your support and help resolve any difficulties you may experience. You may wish an adviser to act on your behalf to seek clarification on a matter or to provide information to other people.

#### **Funding for students with disabilities:**

Students with disabilities may be eligible to apply for funding to help contribute towards any additional costs they may incur whilst studying due to their disability, long term medical condition or specific learning difficulty. We can provide information and advice about the available funding,

and assistance in arranging any funded support which has been agreed. For example, if you have funding for Non-Medical Helper support such as a note-taker, communication support worker, study skills tutor or mentor, the team can help you to arrange this support.

### **Loan Equipment:**

The University of West London has a limited amount of loan equipment available to students with disabilities. This is prioritised to students who are not eligible for statutory funding and students who experience delays with their Disabled Students Allowance (DSA) equipment support.

### **What happens when you contact Disability Support?**

Disability Support encourages you to contact them as early as possible. If it is the first time you have contacted the team you will need to register and will be asked to complete a Disclosure & Confidentiality Consent Form.

### **What evidence of my disability do I need to provide?**

You will be asked to provide evidence of your disability if you apply for funding such as Disabled Students Allowance. The disability team also requires you to provide evidence to assist them in producing your ISP.

Evidence of your disability could be a letter from your GP, Consultant, your Psychologist or another suitably qualified medical professional.

However, if you have a specific learning difficulty such as Dyslexia, ADHD or Dyscalculia:

- You must provide a full Educational Psychologist's report which meets the SpLD Working Group 2005 DfES guidelines.
- You must have been over the age of 16 when the assessment was done. Please note a Statement of Special Educational Needs or an Access Arrangements report will not be sufficient.
- You must provide your report in English.

You will be responsible for any cost involved in obtaining evidence of your disability. Students may be eligible to apply for funding to help towards the cost of obtaining evidence of their disability (such as an Educational Psychologist's assessment). Please contact the Disability Team for more information.

## **How do I contact Disability Support?**

You may contact us between 9am to 5pm Monday to Friday in the following ways:

- By telephone, **0208 231 2739**
- By email, [disability.support@uwl.ac.uk](mailto:disability.support@uwl.ac.uk)
- By letter, address to **Disability Support, One Stop Shop, University of West London, St. Mary's Road, Ealing, London, W5 5RF**
- In person, at **One Stop Shop, St Mary's Road, Ealing Campus**