UNIVERSITY OF WEST LONDON
The Career University

Application Form

UWL Full-Time Undergraduate Bursary Scheme 2020/21

Application deadline:
September and October 2020 starters - Friday 11th December 2020
January and February 2021 starters - Friday 12th March 2021

Please read the *Bursary Information*, *Eligibility* and *How to Apply* sections carefully before completing your application.

If you would like additional information, please contact **scholarships@uwl.ac.uk**

Please return your completed application form including any required supporting evidence to the email address above.

Thank you for applying

Details entered onto this form will be transferred to computer.
This information will be treated confidentially in accordance with the Data Protection Act 2018.

FOR OFFICE USE ONLY

APPLICANT NAME

STUDENT ID

DATE RECEIVED

SYSTEM CHECK
YES NO
HOUSEHOLD INCOME
YES NO

UWL Full-Time Undergraduate Bursary Scheme 2020/21 Information

The University will be allocating up to 400 bursaries in total in 2020/21. All applicants meeting the eligibility criteria will be awarded the bursary until the full limit of awards has been reached. Final allocation of bursary awards for both the September/October 2020 and February 2021 intakes will be made following their respective application deadlines.

BURSARY INFORMATION

Successful applicants will receive £500 in each eligible year of study, paid in three instalments each year subject to maintaining satisfactory engagement, submission to assessment and progression to the next level of study. Students may receive up to £1,500 in total from this bursary, based on receiving it for a maximum of three years. The bursary is provided to support students with living costs during their studies. Students are only eligible to apply for this scheme in the first year of their course. Successful applicants will not need to reapply in subsequent years.

The bursary is paid into your nominated bank account. Successful applicants will be contacted with details on how to provide their bank details to the University for payment. Please do not provide any bank details at this stage.

Students will not receive the yearly allowance if:
• They are on a repeat year
• They are on a placement or sandwich year

ELIGIBILITY

Students must fulfil all criteria below:

- be paying **Home** or **EU** fees
- be from a household with a gross income of **less than £25,000** per annum.
  *Applicants must either have applied for means tested student support from the Student Loans Company (SLC) and given consent to share information in order that their declared household income can be verified **or** must provide supporting evidence of household income with their application (see 'How to Apply')*
- have accepted an offer of a place on a **full-time undergraduate** bachelor's degree at UWL and be starting their new course in **September 2020, October 2020, January 2021, or February 2021**

If the number of applications received is over 400, priority will be given to:

- Care leavers
- Estranged students
- Disabled students
- Early applicants
- Level 4 students

The following students are **not** eligible:

- Students on a BA/BSc/BEng with Foundation Year;
  *Home/EU students on these courses will automatically be eligible for the **Path to Success Scholarship** for which no application is necessary*
- Students on courses eligible to apply for additional funding from the **NHS Learning Support Fund** (e.g. Nursing and Midwifery courses)
- International (non-EU) students
- Students whose fees are paid or part-paid through a sponsorship arrangement (e.g. degree apprentices or students studying on a collaborative programme)
- Students studying at affiliate or partner institutions

Notifications of award will be conditional on confirmation that applicants have met the conditions of their offer, have fully enrolled at UWL, and the provision of any evidence required as stated opposite.

HOW TO APPLY

Applicants must complete all sections of this form.

If you have applied for a means tested maintenance loan from the Student Loans Company and given consent to share your information with the University, we will use the SLC assessment of your household income. If you have applied for a maintenance loan but we are unable to assess your household income through SLC, we will contact you to provide additional supporting evidence.

If you have not applied for a means tested maintenance loan, if your application is still in progress following enrolment, or if you are an EU student not eligible to receive a maintenance loan you must submit evidence of your total household income for either:

- Your parent(s) if you are under the age of 25
- You and your partner/spouse (if applicable) if you are over 25 and/or an independent student

Please provide evidence from **one** of the following options:

- P60(s) or equivalent annual tax statement(s) for the most recent tax year.
- Most recent self-assessment tax return(s) if self-employed
- 3 months' worth of recent wage slips
- A full recent UK benefit entitlement letter or statement showing your household income used in the calculation

Evidence can be provided as a scan or photograph. Please ensure all evidence is clear and legible.

Where evidence is not in English, students must provide a certified translation of documents evidencing their household income in their home country.

Please send your competed application form and all required evidence by email to **scholarships@uwl.ac.uk**

Applications will be fully processed and final allocation of awards will be made following the application deadline.

UWL Full-Time Undergraduate Bursary Scheme 2020/21
Application

PERSONAL DETAILS (PLEASE USE CAPITAL LETTERS)

Title Ms ☐ Mrs ☐ Miss ☐ Mr ☐ Mx ☐ Other

Surname (Family Name)

First Name(s)

Date of Birth

University of West London Student ID Number

If applying before enrolment, your Student ID number can be found on your offer letter from the university.

Personal e-mail address

This will only be used prior to enrolment. Please note that all correspondence regarding your bursary following enrolment will be sent to your UWL student email address.

Course applied for/current course

Have you been offered a place to study at the University of West London for 2020/21? **YES** ☐ **NO** ☐

Please specify when you started/are due to start your course: **September/October 2020** ☐ **January/February 2021** ☐

Have you applied for a Student Maintenance Loan (means tested) from the Student Loans Company? **YES** ☐ **NO** ☐

If not, please state why

If you have not applied for a means tested Student Maintenance Loan or if you are an EU student please provide evidence of your household income with your application (See 'How to Apply')

Are you a care leaver? **YES** ☐ **NO** ☐
Please provide evidence from your local authority/social worker

If you are under 25, do you consider yourself irreconcilably estranged from your parents? **YES** ☐ **NO** ☐
Please provide a brief supporting statement on headed paper from an independent person with good standing in the community who is aware of your situation (e.g. a teacher, doctor, social worker, solicitor, counsellor, faith leader)

Do you have a disability? **YES** ☐ **NO** ☐

DECLARATION

I declare that the information I have given is correct and complete to the best of my knowledge.
I understand that giving false and misleading information will automatically disqualify my application.

Name (Capitals)

Signature Date

Please return your completed application form and all required evidence by email to scholarships@uwl.ac.uk

uwl.ac.uk

