

# Board of Governors

## Agenda

An Independent Governors private meeting will take place at 9.30am

**For the meeting to be held on Tuesday, 23 November 2021 at 10.00am in the Westmont Hub**

SECTION A – COMMITTEE BUSINESS			
10:00	1.	Apologies for absence, announcements and declarations of interest  Notification of any other business.	
10:05	2.	Minutes of the Meetings held on: <ul style="list-style-type: none"> <li>▪ 6 July 2021</li> <li>▪ 29 July 2021</li> <li>▪ 12 October 2021</li> </ul>	BG 2122 06  Appendix 1 Appendix 2 Appendix 3
10:10	3.	Matters Arising Reports <ul style="list-style-type: none"> <li>• 6 July 2021</li> <li>• 12 October 2021</li> </ul>	BG 2122 07  Appendix 1 Appendix 2
10:15	4.	Approval of Recommendations from Committees:  Finance Committee meeting of 1 November 2021 <ul style="list-style-type: none"> <li>• Tuition Fees</li> </ul>	BG 2122 08   Appendix 1
SECTION B – UPDATES			
10:30	5.	Vice Chancellor's Briefing	BG 2122 09
10:45	6.	Property Update	BG 2122 10
10:55	7.	Remuneration Committee report	Oral*
SECTION C – ANNUAL REPORTS AND OfS REPORTS			
11:05	8.	Draft consolidated University of West London Annual Report for the year ended 31 July 2021	BG 2122 11

		<ul style="list-style-type: none"> <li>Draft consolidated Annual Report and Accounts for the University of West London for the year ended 31 July 2021</li> <li>External Auditor's Executive Report 2020-21 including the Management Letter – TO FOLLOW</li> </ul>	Appendix 1  Appendix 2
11:20	9.	Letters of Representation <ul style="list-style-type: none"> <li>Letters of Representation from the Vice Chancellor and the Chief Financial Officer to the Board for The University of West London</li> <li>Letter of Representation to BDO LLP</li> </ul>	BG 2122 12 Appendix 1  Appendix 2
11:30		Break	
11:40	10.	Audit and Risk Annual Report	BG 2122 13
11:45	11.	OfS Financial Workbook and Financial Commentary	BG 2122 14
11:50	12.	Prevent Annual Monitoring Return	BG 2122 15
12:00	13.	Annual Reports to the Board of Governors <ul style="list-style-type: none"> <li>Student Outcomes</li> <li>Student Complaints and Appeals</li> <li>Value for Money</li> <li>Quality Assurance and Enhancement</li> </ul>	BG 2122 16 Appendix 1 Appendix 2 Appendix 3 Appendix 4
12:30	14.	Programme of Business 2021-22	BG 2122 17
SECTION D – ACADEMIC MATTERS			
12:35	15.	Apprenticeships Board <ul style="list-style-type: none"> <li>Meeting of 28 July 2021</li> <li>Meeting of 22 September 2021</li> </ul>	BG 2122 18 Appendix 1 Appendix 2
12:45	16.	*Academic Board <ul style="list-style-type: none"> <li>Meeting of 29 September 2021</li> </ul>	BG 2122 19 Appendix 1
SECTION E – STARRED ITEMS			
12:50	17.	Chairs' Briefing on Committee Activity	BG 2122 20
		*Audit and Risk Committee <ul style="list-style-type: none"> <li>Meeting of 27 September 2021</li> <li>Meeting of 8 November 2021</li> </ul>	Appendix 1 Appendix 2
		* Finance Committee <ul style="list-style-type: none"> <li>Meeting of 13 September 2021</li> <li>Meeting of 1 November 2021</li> </ul>	Appendix 3 Appendix 4
		*Governance and Nominations Committee <ul style="list-style-type: none"> <li>Meeting of 15 July 2021</li> <li>Meeting of 22 July 2021</li> <li>Meeting of 30 September 2021</li> </ul>	Appendix 5 Appendix 6 Appendix 7
		Student Liaison Committee <ul style="list-style-type: none"> <li>Meeting of 5 November 2021 – to follow</li> </ul>	Appendix 8

		<b>*Workforce Advisory Committee</b> <b>▪ Meeting of 21 October 2021</b>	<b>Appendix 9</b>
<b>SECTION F – ANY OTHER BUSINESS</b>			
<b>13.00</b>	<b>18.</b>	<b>Business that has been notified to the Chair at the start of the meeting</b>  A light buffet lunch will be served after the meeting.	
	<b>20.</b>	<b>Date of next meeting:</b>  <b>The next meeting of the Board is the Away Day on Monday, 7 February and Tuesday, 8 February 2022 at The Lensbury.</b>	

\* A Full report of the Remuneration Committee has been provided to independent governors for information

**Marion Lowe**  
**University Secretary**  
**November 2021**