**Graduate Internship Programme – Employer Job Description**

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| **Job title** | Studio Technical Support Assistant LCM Studios (LCM5 / LCM6) |
| **Organisation** | London College of Music |
| **Line manager who the intern will report to** | Val Gray |
| **Is this role hybrid working or permanently onsite at your company?** | Permanently onsite |

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| **Please provide a one sentence description for advertising the role on the GI website** |
| Technical Support Assistant required to provide recording studio technical support to LCM students in Ealing and Brentford at weekends |

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| **Main purpose of the job** |
| The aim of the internship is for the post holder to gain employability skills and experience of working in a professional working environment and an understanding of aspects of the business.  To provide technical support, demonstration and supervision for the technical facilities, equipment for UWL’s music recording studios. This includes distributing keys, cables and equipment and providing practical support and problem-solving for recording projects using a combination of specialist hardware and software.  The post holder will work as part of LCM’s technical team to enable the effective operation and delivery of technical support services in UWL’s music recording studios.  Graduate Interns will be supported throughout their internship with a programme of development and evaluation. |

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| **What you will gain from this internship** |
| The successful candidate will gain key skills in the following areas:   * Planning and setting up recording sessions. * Configuring recording studio computers and hardware interfaces * Creative and technical problem-solving in the studio environment * Inter-personal skills: offering creative and practical guidance in the recording studio to students and guest musicians |

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| **Key areas of responsibility** |
| * Managing studio bookings and distributing equipment * Ensuring Health and safety compliance in LCM studios * Assisting students and guests with music studio operation * Demonstrating technical processes in hardware and software * Ensuring studio sessions begin and end in a timely fashion |

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| **Skills/knowledge required** |
| Provide a maximum of five bullet points here.   * Practical experience of basic analogue recording studio operation * Some experience with complex sessions such as live recording or multi-microphone set-ups * Experience with typical studio engineering skills such as creating headphone mixes on an analogue mixing console or overdubbing * A basic understanding of Pro Tools and Logic Pro * A solid understanding of microphone types and typical recording studio techniques |

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| **Recruitment criteria** |
| Graduates must have completed an undergraduate degree (BA/BMus/BSc/BEng Etc.) in music production or related subject (Music Technology, Electronic Music Production, Recording, Mixing & Production or Sound Engineering) and be from the summer graduating class of June/July 2023. |

Updated: Jan 2024